



Loleta Community Services District Board of Directors

Regular Meeting September 19, 2019
7:00 P.M.

LOLETA FIRE PROTECTION STATION, 567 PARK STREET

PUBLIC NOTICE AND AGENDA

Board Directors

Tammy Forsell
John Sarico
Seth Marks
David Struve
Eric Stockwell

707-733-1717

Handwritten initials "JMD" in the top right corner.

Meetings are regularly held on the third Thursday of every month at 7:00 P.M. in the fire station.
For Agenda items consideration, all documents need be submitted before noon 10 days preceding the meeting.

1. **Open Meeting, Call to Order**, presented by Presiding Officer
2. Roll Call, determine quorum by [insert name]
3. Presiding Officer announcement(s)
4. Approve or amend the Agenda, Review, Decide, Vote
5. Approve Draft Minutes,
 - a) Loleta Community Services District on August 10, Review, Decide, Vote
 - b) Loleta Community Services District on July 18, Review, Decide, Vote
 - c) Loleta Community Services District on August 15, Review, Decide, Vote

Handwritten notes: p 1,2
p 3-9
p 10-16

6. **Accept the Financial Report**, Months of July, August Review, Decide, Accept

Handwritten note: p 17-30

7. **Public Comments, Presentations, Petitions, Announcements, Questions:**

The Public has the Right to present any mater to the Board. Pursuant to the Brown Act, the Board of Directors may only take action on maters that are on the published agenda. The public has the right to participate on every business item. The Chair may impose a uniform 3 minute time limit rule to ensure that every speaker receives equal time to speak

8. **Written or Oral Communications:**

- a. Activity Calendar of August 2019, presented by Ann Booker
- b. Notice of Default, by Umpqua Bank,
 - b.1. Email from Ryan Platz re: liability after default
- c. Aug 10 Email, by John Sarico, re: agenda submissions,
- d. September 3 Email, by John Sarico various topics, subject line empty,
- e. September 4 Email, by John Sarico agenda items, subject line empty,
- f. ~~September 4 document, by Seth Marks, see Board Agenda: Board Reimbursement~~
- g. September 5 document, by John Sarico, re: agenda items, also draft Resolution 2019-09
- h. September 10 document Tammy Forsell, agenda item closed session 54937(b)

Handwritten notes: p 31
p 32
p 33
p 34
p 35
p 36 37
p 38-39
p 38-39
p 40

9. **Staff Reports**

- a. General Manager Report, presented by Marcus Drumm,
- b. Meter Reading Report presented by David Rodrigues
- c. Freshwater Report presented by David Rodrigues,
- d. Wastewater Report presented by David Rodrigues,
- e. SHN Status Reports, Wastewater Improvement, Supp. Env. Project, Water Tank Replacement,

Handwritten notes: p 41-42; 43-53
p 54
p 55
p 56
p 57-60

10. **Old Business continued items, ongoing projects and tabled from previous meetings**

- a. Office Computer by Cornerstone Computers, by John Sarico
Review, Decide, Vote
- b. Minutes of Meeting June 20, 2019, by John Sarico
Review, Decide, Vote,
- c. Letter to General Manager from SHN Engineering re: communications by John Sarico
Review, Decide, Vote
- d. Loleta Cheese Company Discharge Permit by John Sarico
Review, Decide, Vote

Handwritten notes: p 61
p 62 63
p 64
unavailable; but see draft p. 5-8

ADA Compliant: Persons with a disability, who requires a modification or accommodation in order to participate in the public meeting, please contact LCSD 733-1717 at least 24 hours prior to the scheduled meeting

Rev. 71019

11. New Business

- a. LCSD Board Director's agree to create a website by January 2020 in accordance with Senate Bill 929 Government Code sections 6270.6 and 53087.8 to provide the public easily accessible and accurate information about the District. Resubmitted as "Senate Bill 929 Government Code sections 6270.6 and 53087.8 to provide the public easily accessible and accurate information. *by John Sarico* {both requests are to post them exactly as written, so I've included both here} Resolution 2019-4: Determination of Hardship District Website SB 929 (p.65,66) Review, Decide, and Vote.
- b. Communication Transparency. The Board of Directors are to receive the AT&T email account ID and Password to provide them with easily accessible accurate information. *by Sarico* Review, Decide, Vote
- c. Board Director's(sic) agree to create LCSD Mission Statement. A focal point that helps to align everyone with the organization, thus ensuring that everyone is working towards a single purpose. Review, Decide, and Vote: *by John Sarico pg ____*. Resubmitted as Board Directors Create Mission Statement for LCSD. A focal point to ensure the team is working toward a single goal. *by Sarico (p.67)* {see note previous regard resubmission}. Review, Decide, and Vote
- d. Board directs the General Manager to Comply with Senate Bill 272 California Public Records Act. *by Sarico* Review, Decide, and vote
- e. Board sets a 2 hour time limit on meeting. Starts at 7 pm. Ends at 9 pm. *by Sarico* Review, Decide, and vote
- f. Authorizing Resolution Ordinance 2019-02 *by John Sarico (p.68)* Review, Decide, and vote.
- g. Authorizing Resolution Ordinance 2019-09 *by John Sarico (p. 69)* Designation of Tammy Forsell as the Districts designee for all current and future projects which require document signature. Review, Decide, and vote
- h. Board Training *by Marcus Drumm (p.70)* Review, Decide, Vote
- i. **Closed Session:** Brown Act Section 54957 *by Tammy Forsell* Evaluation of Performance: General Manager, Evaluation of Performance: Office Clerk Review, Decide, Vote,

12. Adjournment, Approve or extend. Motion by _____, Second by _____, Time _____